

LAUNCESTON TOUCH ASSOCIATION INCORPORATED



VERSION 3.0

July 2022

This page is intentionally left blank

LAUNCESTON TOUCH ASSOCIATION BY-LAWS

TABLE OF CONTENTS

1. NAME OF ASSOCIATION	4
2. INTERPRETATION	4
3. COMPETITION RULES	4
4. REGISTRATIONS	5
5. ENTRIES	7
6. GRADING	7
7. TEAM FEE / INDIVIDUAL PLAYER PAYMENTS	7
8. TEAM SHEETS / SCORECARDS	8
9. PLAYING TIMES	9
10. FORFEITS	9
11. CANCELLED AND RESCHEDULED GAMES	10
12. FINALS	10
13. PLAYER ELIGIBILITY	11
14. INJURY MANAGEMENT	12
15. CLUB PLAYERS	12
16. CHILDREN PLAYING IN ADULT COMPETITIONS	13
17. UNIFORMS	13
18. PREMIERSHIPS	14
19. FINALS ELIGIBILITY	14
20. DEVELOPMENT TEAMS	15
21. CRITERIA FOR REPRESENTATIVE PLAYER AND TECHNICAL DEVELOPMENT FUNDING ASSISTANCE	15
22. ASSOCIATION AWARDS	15
23. TRIBUNAL & SUSPENSION GUIDELINES	17
24. DISPUTES AND COMPLAINTS	17
25. LIFE MEMBERS	17
26. ALTERATION TO BY LAWS	18
27. REFEREE PAYMENTS AND GUIDELINES	18
28. LTA REPRESENTATIVE SELECTION POLICY	20
29. POLICIES	20
30. POOL RULES	21

LAUNCESTON TOUCH ASSOCIATION BY-LAWS

1. NAME OF ASSOCIATION

The name of the association is Launceston Touch Association Incorporated, as determined by the Constitution.

2. INTERPRETATION

2.1 In these Rules unless the contrary intention appears:

These by-laws are to be read in conjunction with the Constitution of the Launceston Touch Association and the Touch Football Australia Playing Rules.

2.2 The Launceston Touch Association may be referred to in this document as the LTA. From time to time however, the 'Launceston Touch Association' must be included in any naming convention of the sponsorship agreement.

2.3 The LTA Committee shall have full power to interpret these By-laws.

2.4 Touch Football Australia referred to in this document is the Australian controlling body of Touch Football, whatever its commercial name is from time to time. Currently this is Touch Football Australia, and is herein abbreviated and referred to as 'TFA'

2.5 Except where stated, the LTA Committee is responsible for the enforcement of these by-laws. The Judiciary shall deal with any disputes concerning a decision of the LTA Committee.

2.6 Where there is a discrepancy between the LTA By-laws and the TFA Playing Rules, the TFA Playing Rules shall prevail.

2.7 The by-laws are also the regulations referred to in the Constitution of the Association.

2.8 The LTA may expel any individual/club/team from the competition that fails to meet any by-laws as prescribed within this document.

3. COMPETITION RULES

3.1 The LTA Committee is responsible for the setting of the competition roster, the competition finals series, and any other Tournament run by this Association. The LTA Committee is also responsible for the setting of any special rules for the competition finals series and other Tournaments, including for resolution of draws. The Executive Committee shall resolve any disputes concerning a decision of the LTA Committee.

LAUNCESTON TOUCH ASSOCIATION BY-LAWS

- 3.2 The maximum number of players eligible to be registered in a team for each game is defined by TFA Rule 5.
- 3.3 The LTA stipulates that **20** players may be registered into a team.
- 3.4 Players may be removed from a team, however they then cannot take any further part in that team. The LTA Manager must be notified when this occurs.

4. REGISTRATIONS

- 4.1 All players must be registered with the LTA, by completing the prescribed player/member registration form prior to participating in any competition match, by no later than 4pm on the day of the match. A player who plays and has not completed, signed and submitted the registration sheet shall be regarded as being 'unregistered' and will result in the team forfeiting the result, 6-nil. The unregistered player may also be subject to a judiciary hearing and may not play until notified by the LTA that they are allowed to play.
- 4.2 Players may only be registered in one team per competition, other than players who may be playing in a representative team in a specific division, or are playing subject to special conditions as determined by the LTA Committee from time to time. The LTA playing competitions are: Men's, Women's, Juniors and Mixed.
- 4.2 (a) A person cannot be registered in both a Men's and Women's competition at the same time, unless special dispensation has been approved by the LTA Committee, as specified in clause 4.3.
- 4.3 Dispensation is available concerning by-law 4.2 upon written application to the LTA. If dispensation is granted conditions may be placed by the LTA. These may include but are not limited to; the player concerned must become a qualified referee and/or coach and thereby complete the relevant courses at the earliest possible opportunity.
- 4.4 Dispensation regarding by-law 4.2(a) may be permitted in accordance with conditions as set by the LTA Committee prior to the commencement of a season and will be subject to a written application for the consideration of the LTA Committee.
- 4.5 The LTA Committee must approve the name of any registered club or team participating in any LTA competition/s in any divisions.
- 4.6 Two or more teams can register themselves to the LTA as a club. This allows players to alternate between club teams, but players can only play 1 game per week per competition in compliance with 13.5. The name, committee members of the club and

LAUNCESTON TOUCH ASSOCIATION BY-LAWS

a list of teams from the club must be registered with the LTA in writing prior to the close of entries of any season.

- 4.7 The name of any club/team must provide a professional and positive image for both the LTA and club/team, particularly in regards the name's usage within media exposure gained by the LTA. A club/team name can be that of a sponsor and does not need to be a name unless determined otherwise by members of the club and may be varied from season to season.
- 4.8 Each team is required to nominate a delegate to distribute team information, herein known as the 'Team Delegate'. This person is required to be 18 years of age or older.
- 4.8.1 Where a team consists of players under the age of 18, the Team Delegate and/or Coach must hold a WWVP card. The details of this card must be presented to the LTA Manager prior to the commencement of the season.
- 4.9 The LTA would prefer that clubs are incorporated and provide a copy of their constitution.

Casual Registrations

- 4.10 A casual player is one who pays a fee to play prior to each game, must be registered into the LTA Casual Team, and must complete the 'game registration form' prior to EACH game they intend to play.
- 4.11 The casual player fee MUST be paid prior to the commencement of each game they intend to play. Penalty for non-payment is forfeiture of the game the player played in, as per 13.1
- 4.12 A casual player may only be registered to one team per division. However, if this team is a club-based team, then movement within the club is permitted, as per 4.6. 15.1 and 15.4 must also be abided by.
- 4.13 Casual players are treated no differently in respect to finals qualification, as per 19.1. Casual players must be registered PRIOR to a forfeit being notified, as per 19.
- 4.14 Casual players may not take advantage of 'reduced fees' if participating in multiple competitions.
- 4.15 Casual players are counted towards a team's 20 players

5. ENTRIES

- 5.1 The LTA will set a close of team entries date prior to the start of each season.

LAUNCESTON TOUCH ASSOCIATION BY-LAWS

- 5.2 The LTA Committee has the right to refuse entry to any club/team. Any decision to refuse entry to a club/team must be in detailed writing to the nominated team delegate, within 7 days of the decision.
- 5.3 Conditions may be put on the entry of any club/team by the LTA.
- 5.4 The LTA Committee reserves the right to not accept a team's nomination unless prior outstanding debts of the team or the individual in that team are paid up in full.
- 5.5 Clubs/teams must accurately forward any information requested by the LTA Committee with their entry forms.

6. GRADING

- 6.1 The LTA Committee reserves the right to grade any club/team into a division that they deem is best for the LTA.
- 6.2 Divisions in the summer and winter competitions shall be - Senior Divisions: Division 1 followed by Division 2 and so forth catering for and until the demands created by the number of teams entered are met. Junior Divisions of the competition are defined as determined by the LTA Committee from time to time.
- 6.3 The LTA Committee may combine two divisions into one for the purposes of rostering. However, they have the right to split the division for a final series where it deems appropriate.

7. TEAM FEE / INDIVIDUAL PLAYER PAYMENTS

- 7.1 The LTA Committee will set a payment schedule as it deems fit prior to the start of each season. The setting of any discount and payment terms will be determined annually by the LTA Committee and conveyed to team delegates/members of the LTA in an appropriate manner and time.
- 7.2 Individuals/Clubs/Teams failing to meet payment requirements may have premiership points deducted until payment is made. The removal and reinstatement of these points is at the discretion of the LTA Committee.
- 7.3 The LTA may expel any individual/club/team from the competition that fails to meet payment requirements.
- 7.4 The LTA Committee may enforce the payment of outstanding fees from a previous competition that an individual/club/team has participated in. Penalties 7.2 and 7.3 are applicable if payment is not made.

LAUNCESTON TOUCH ASSOCIATION BY-LAWS

7.5 All playing fees payable to the LTA shall be paid by the due date determined by the LTA Committee.

8. TEAM SHEETS/SCORECARDS

8.1 Teams must present a complete and accurate team sheet to the referee prior to the commencement of each game, in a format determined by the LTA Committee each season.

8.2 The team sheet must identify correctly all players present to play in the game and must also identify those not playing. Failure to correctly and accurately identify players by name is an offence and will be dealt with by the LTA Committee and subject to disciplinary action.

8.3 The captain or a representative of the team must sign the team sheet to verify and authorise its accuracy. Where there is an inaccurate team sheet, the responsible person may be subject to disciplinary action, where this person is under 18 the team delegate will be deemed the responsible person.

8.4 In the event of a team failing to provide an accurate team sheet the referee shall not award the Best & Fairest votes to the offending team it would otherwise have received, and the match shall not count to qualify offending players for finals.

8.5 Each player over 18 who is participating in a game must sign the team sheet/scorecard, before the commencement of the game. If the player arrives after the commencement of the game, they must sign the card before their team's captain signs the card at the conclusion of the game or if for any reason their captain refuses to sign the card before the card is submitted by the referees. Unless the LTA Committee provides dispensation any player under the age of 18 must have a representative over 18, sign on their behalf. If the player or representative has not signed the team sheet/scorecard, they will be deemed to have not played that game and will not count towards finals eligibility for that player as per 19.1

LAUNCESTON TOUCH ASSOCIATION BY-LAWS

9. PLAYING TIMES

- 9.1 The LTA Committee shall determine match times, dates and duration. These may change from year to year. However, it is expected that the summer season will be played between September and March and a winter competition would be from March to September.

10. FORFEITS

- 10.1 The TFA rules state the minimum number of players required for a match to commence. This minimum number must be attained within 10 minutes of the commencement of the match or the game will be declared a forfeit.
- 10.2 A team that forfeits more than three matches in one season shall be disqualified from the remainder of the LTA's season. The team can appeal this and if successful will be readmitted to the competition by payment of a non-refundable \$100.00 fee.
- 10.3 A team that has forfeited more than three matches in one season shall be ineligible to participate in the finals series. The team may however, after reinstatement as per rule 10.2 can apply in writing to the LTA Committee to participate in the finals series. The LTA Committee has final discretion in relation to this matter and it is not subject to appeal.
- 10.4 Team delegates are to advise the LTA when they know in advance of the scheduled game that they will not be able to provide a team. This advice must be in person (phone call and email) to the LTA General Manager. A minimum of one days' notice before the scheduled game is required.
- 10.5 When a team advises the LTA less than 6 hours before their scheduled start time and/or does not have enough players to start the game at the scheduled time, this will be an un-notified forfeit. In addition to the TFA Rules penalty the team will be fined \$50.00 which will be payable before the next rostered game.
- 10.6 A maximum of 2 players from a forfeiting team may play in a higher division team within the same competition in that round, with permission of the LTA Manager. Juniors are exempt from this.

LAUNCESTON TOUCH ASSOCIATION BY-LAWS

11. CANCELLED AND RESCHEDULED GAMES

- 11.1 In the event of a cancelled match, the match shall be regarded as a draw and all the teams shall receive two points, unless the match is to be rescheduled at a later date at the discretion of the LTA Committee.
- 11.2 The LTA from time to time may reschedule roster matches. In the event roster matches are rescheduled, a minimum of one weeks' notice must be given to participating teams, and can only be rescheduled if the given notice required for the matches to be played is prior to the date of the final round of the roster season. If some but not all of the matches that were unable to be played at the originally scheduled date and time are rescheduled, the matches that were rostered to be played at the earliest point of the roster season shall be rescheduled. E.g. If rounds 3, 6 and 8 are unable to be played, and one round is to be rescheduled, it shall be round 3. If two rounds are to be rescheduled it shall be rounds 3 and 6.
- 11.3 Extreme Weather - Lightning and Environmental Effects. Refer to the TFA Extreme Weather Guidelines

12. FINALS

- 12.1 The Final series format is as follows; Semi Finals, then Preliminary Final and Grand Final. The Semi Final setup is as follows;
- (a) First plays second on the ladder, the winner qualifies for the Grand Final, the loser plays the winner of 12.1 (b)
 - (b) Third plays fourth. The winner of this game plays the loser of game 12.1 (a) the loser of game 12.1 (b) will be eliminated from the final series and will be placed fourth.
 - (c) To qualify into fourth for finals, a team must be within 10 or less points of third. This does not apply to Junior divisions.
 - (d) If (c) does not occur, then first goes straight into the Grand Final and second plays third in a Preliminary Final.
- 12.2 If a Semi Final or a Preliminary Final is cancelled, the team that finished higher on the ladder shall be regarded as the winner.
- 12.3 If any Semi Final or Preliminary Final is unable to be played at the date, time or field scheduled, the match may be rescheduled to be played at an alternative time, date and field at the discretion of the LTA Committee with 24 hours minimum notice period being required to be given to the participants. A Semi Final or Preliminary Final can also be scheduled to an alternative date.

LAUNCESTON TOUCH ASSOCIATION BY-LAWS

- 12.4 Grand Finals shall be rescheduled at the discretion of the LTA Committee, with 24 hours minimum notice required to be given to the participants.
- 12.5 Where there is the necessity for the referee to call off any match, the LTA Committee will be the sole decider of the result. Both teams involved will be invited to present their Team Delegate to the next committee meeting.
- 12.6 If deemed necessary, and in consultation with teams in that division, a finals series may be amended during the season.

13. PLAYER ELIGIBILITY

- 13.1 If a player participates in any match for a side which they are not registered with or entitled to play with under these rules, the team will lose the game on forfeit (6-0). The player will be suspended from all matches, until such time as they present at an LTA Committee/Judiciary hearing to determine an appropriate penalty. The result of this match will be treated the same as a forfeit.
- 13.2 Men's and Women's Division 1 players are ineligible to play in Division 3 or lower, Men's, Women's or Mixed team competition without the express written consent of the LTA Committee. Division 1 players are described as players who are currently registered in Division 1, or who were registered in a Division 1 team the previous season, and those who were registered in a Division 1 team and have not yet registered for any team, or a player who played more than 5 games in Division 1 the prior year.
- 13.3 The LTA Committee, at its discretion, will determine the appropriate age-group requirements and cut-offs from time to time.
- 13.4 In the event divisions within a competition are playing different roster or finals round during a calendar week, players are only permitted to participate in one round per calendar week per competition, except when participating in the same division due to two rounds within a division being rostered within a calendar week. E.g.: where the Grand Final is rostered in the same calendar week as the Preliminary Final.
- 13.5 No more than two Division 1 players (in accordance with definition 12.2) can play down a division in either the Men's or Women's competitions. In Mixed, a maximum of one male Division one player can participate in any Mixed Division 2 team, without the express written consent of the LTA Committee.

LAUNCESTON TOUCH ASSOCIATION BY-LAWS

14 INJURY MANAGEMENT

- 14.1 If a player is injured during the game, the Team Delegate or Captain must notify the LTA General Manager, or representative, of the following;
- (a) Player's name
 - (b) Injured body part/s
 - (c) Approximate time of the injury, and
 - (d) First aid taken
- 14.2 If an Ambulance is requested or called the team delegate/captain must advise the LTA General Manager or LTA Committee member as soon as possible after calling the ambulance.
- 14.3 A member intending to claim on the LTA insurance policy must complete an Injury Report form and register the injury with "Sports Cover" within 30 days of the injury occurring.

15. CLUB PLAYERS

- 15.1 In the event a club registered under by law 4.6 has two teams participating in the one division, players may not alternate between the two teams each week. Players will be regarded as registered with the first side they participate.
- 15.2 In the event a club registered under by-law 4.6 has two or more teams participating in the same competition and a higher-grade team has a bye in any round, players from the higher-grade team may participate in a lower grade match. However, they must abide by rule 13.5. The maximum quota of players allowed to play down into a specific division team, as per 13.2 and 13.5 is limited to 2 players per team in any one round.
- 15.3 Players may only play down 2 Divisions in any Men's or Women's competition, and must comply with the quota restrictions of rule 14.2. Division 1 players are exempt from this rule and must comply with rule 13.2.
- 15.4 A player wishing to transfer or leave a club/team during the playing season must apply in writing to the LTA committee.
- 15.5 The player wishing to transfer must have paid all fees owing to the club/team that they are leaving.
- 15.6 Until permission to transfer is given, the transferring player may only play with the club/team they are registered with.

LAUNCESTON TOUCH ASSOCIATION BY-LAWS

16. CHILDREN PLAYING IN ADULT COMPETITIONS

- 16.1 Children under the age of 10 cannot participate in a senior division. They must play in a defined junior division of the appropriate competition.

17. UNIFORMS

- 17.1 Clubs must register with the LTA their club colours and playing shirt design/artwork. No club may use the same colours as those registered by another club or the same playing shirt design/artwork as that registered by another club. Clubs are required to register their club colours in writing to the LTA Committee, and when registering playing shirt design/artwork are required to provide a photo and/or picture of the playing shirt. In the event a club attempts to register colours or a playing shirt design/artwork that are registered to another club, the LTA shall not accept the registration. The LTA Committee request an image of the playing uniform to be supplied with team registrations.
- 17.2 Any club's registration of colours and/or playing shirt design/artwork remains current until the club informs the LTA in writing of any change or until the club fails to register under by-law 4.6 for a period of 12 months.
- 17.3 As of round 4 in any season, all teams must wear tops of the same colour and design. Failure to meet this requirement may result in the offending team being removed from the LTA and the non-offending team may be awarded a 6-0 notified forfeit penalty. The offending team may apply to the LTA Committee for an exemption to this rule. Any exemption to this rule is at the discretion of the LTA Committee.
- 17.4 Players must comply with TFA rule 4 in relation to attire and numbering.
- 17.5 For all divisions of the competition in any season, numbers are not regarded as part of the playing top, and therefore provided all playing tops are numbered, if the numbers are different colours this does not breach by-law 17.3 and 17.4.
- 17.6 Two or more players within any side cannot wear the same number on their playing shirt. The offending team must remove one of the duplicated numbers from the shirts, as soon as notified by the referees. Failure to meet this requirement may result in the opposition team receiving one (try) score for each repeated number.
- 17.7 Playing shirts within any team will not be regarded as being of different design if the shirts are sleeved or sleeveless, and/or collared or V-neck, provided that the shirt design and colour/s are the same in all other ways.

LAUNCESTON TOUCH ASSOCIATION BY-LAWS

- 17.8 Players may wear sunglasses during matches. There is no requirement for them to be secured to the player's head. If there is any doubt about the safety of any items worn by a player, the referee must ask for the offending item/s to be removed.
- 17.9 Players are to be compliant with the footwear rules stated in the TFA Playing Rules.
- 17.10 No watches, necklaces or any other jewellery is to be worn by players during a game. Rings may be worn at the liability and responsibility of the wearer, but at the request of the referee may need to be taped or removed. Sports watches/trackers may be worn provided they are covered with a sweatband, taping or similar.

18. PREMIERSHIPS

- 18.1 Points shall be awarded as determined by the LTA Committee and advised to team delegates prior to season commencement.
- 18.2 If, at the end of roster matches, any clubs are equal in points, then their order shall be based on their percentage, touchdowns scored for divided by touchdowns scored against multiplied by 100. If still equal, the club with the greatest number of touchdowns shall finish in the higher position, if still equal head-to-head results are to count.
- 18.3 The terms of a finals series as determined by the LTA Committee in accordance with bylaw 3.1 shall be advised to team delegates in the relevant division prior to each season commencement.
- 18.4 The LTA Committee may from time to time split one division into two divisions for a final series. This series and its makeup are at the discretion of the LTA Committee.

19 FINALS ELIGIBILITY

- 19.1 A player shall not be eligible to play in any finals match unless they have played in at least 40% of the rostered (rounded to the lowest number if the result is not a whole number) matches in the appropriate roster of the season, in the division and competition of the finals game. The penalty for non-compliance with this rule shall be forfeiture of that game in which the non-qualified player plays in.
- 19.2 A washed out or abandoned round that is not replayed will not count as a match to qualify players for finals or as a rostered match used in calculations in 19.1.
- 19.3 In the case of a match being forfeited on game day without notification, only the players present from the non-forfeiting team will receive a game towards finals eligibility and must be entered onto the team sheet. Where the game is forfeited, and notification is given, all registered players on the non-forfeiting teams list of players will receive one game counted towards their final's eligibility as per 19.1.

LAUNCESTON TOUCH ASSOCIATION BY-LAWS

19.4 In a club situation; except where both/all teams from the non-playing club are playing in matches during the same round of finals, a player shall not be eligible to play in a lower grade final match if he/she has played enough matches to qualify to compete in a finals series in a higher grade. Pool players are exempt from this rule.

20. DEVELOPMENT TEAMS

20.1 The LTA may enter development teams in any competition.

20.2 The members of the team will be selected by the LTA's Technical Director or where this position is vacant the LTA Committee, and will participate in a division determined by the Committee.

20.3 Players will receive automatic dispensation from by-law 4.2. In the event of players' two teams playing in the one match the player must play for his/her club side, not the development team.

21. CRITERIA FOR REPRESENTATIVE PLAYER AND TECHNICAL DEVELOPMENT FUNDING ASSISTANCE

21.1 The LTA Committee has total discretion over assistance given and this assistance may be subject to criteria as set by the Committee from time to time. Participants who want funding assistance must apply in writing to the LTA Committee.

21.2 Then assistance given to members of the LTA is not to exceed \$400.00 per person per season. State and National representatives are eligible for \$75.00 assistance grants.

21.3 Assistance to Australian representatives shall be determined from time to time by the LTA Committee, as required and are to be considered outside of rule 21.2.

21.4 Players being selected in other Representative teams may also apply for funding.

21.5 Members may apply for funding assistance to support their Technical Development

22. ASSOCIATION AWARDS

22.1 The LTA shall supply medallions for the winners in all divisions contested.

22.2 The LTA shall present medallions/awards to the Best and Fairest in all divisions contested.

22.3 Best and Fairest awards shall be determined by means of a single 3-2-1 vote to be recorded by the referees at the end of each match. The votes shall only count for the player in each team they play in, where he/she plays in a development team in the same division as their usual team, the votes from the development teams will be

LAUNCESTON TOUCH ASSOCIATION BY-LAWS

separate from any team votes collected with their team and cannot be accumulated together.

- 22.4 Voting shall be concluded at the end of the roster series and does not include any final series.
- 22.5 Any player suspended from any games during a season in a division shall be ineligible to receive a Best & Fairest award in the same season in that division.
- 22.6 Should two or more players receive the same number of votes within the same competition the count shall be declared a tie.
- 22.7 Senior Division 1 players are ineligible to win a Division 2 Best & Fairest Awards during the current competition. The exception here is if the player is a member of a development team or is a pool player and is playing out of their normal division. Division 1 players are defined in 13.2.
- 22.8 Any player not in the correct attire or not correctly identified on a match Team Sheet, will not be allocated Best & Fairest votes.
- 22.9 An award for the Most Touchdowns scored in a roster series shall be awarded in each division.
- 22.10 A Player of the Final award shall be awarded in each division where a Grand Final is played and shall be determined by selectors appointed by the Executive and the Technical Director, or a person chosen by the aforementioned.
- 22.11 The President's Merit Award for an Outstanding Contribution to the LTA may be presented annually to a winner determined by the President of the LTA. The award can be given to any member of the LTA, or a person in any way associated with the LTA as the President may deem worthy of such recognition.
- 22.12 The Junior Achievement Award will be presented annually to a winner under the age of 18. The LTA Committee will determine the winner after receiving a recommendation from the Technical Director.
- 22.13 The LTA shall award a Referee of the Year, and Junior Referee under the age of 18 of the Year award to be presented at the conclusion of the season. These awards will be presented annually. The LTA Committee will determine the winner after receiving recommendations from the LTA Referee Director.
- 22.14 The LTA may present any additional awards as it determines necessary from year to year, e.g.: Player of the Final etc.

LAUNCESTON TOUCH ASSOCIATION BY-LAWS

23. TRIBUNAL & SUSPENSION GUIDELINES

- 23.1 In relation to Tribunal and suspension guidelines, refer to TFA Disciplinary Regulations Manual.
- 23.2 The LTA Committee may on its own motion investigate or lay a complaint against a player or official with respect to any breach of the TFA Playing Rules or code of conduct. It may suspend a player/official's registration and limit them from playing or attending the playing area where touch is played if it believes that the player's/official's actions are deemed to be of a serious nature and detrimental to the game of touch until the matter is dealt with by the LTA Committee or the Judiciary.
- 23.3 The Disciplinary Director is the chair of the judiciary. The Disciplinary Director will determine the makeup of a judiciary panel on a case-by-case basis.
- 23.4 The Disciplinary Director may in his or her discretion sit as a panel of 1 for any hearing or appeal under clause.

24. DISPUTES & COMPLAINTS

- 24.1 Any club, member or referee of the LTA who believes any player or referee has breached any of the LTA by-laws may inform the LTA Committee in writing. The LTA Committee must investigate the complaint and take any action required.

25. LIFE MEMBERS

- 25.1 Nominations for Life Membership of the LTA may only be considered at Annual General Meetings or Special General Meetings in accordance with the following conditions as per the Constitution.
- 25.2 A maximum of two (2) people may be elected as Life Members at each meeting.
- 25.3 Nominees must have held a financial position with the LTA, been an active member or a registered member for a minimum of seven (7) years.
- 25.4 Nominations in writing, including a summary of service and contribution to the LTA, may be proposed by two (2) LTA members and must be lodged with the Secretary at least fourteen (14) days prior to the Annual General Meeting.
- 25.5 A report shall be presented to the Annual General Meeting in respect of each nomination.
- 25.6 A quorum plus five (5) members must be present at an Annual General Meeting before an election for Life Membership can proceed, as per the Constitution.

LAUNCESTON TOUCH ASSOCIATION BY-LAWS

25.7 The privileges of Life Membership shall include:

- (a) The right of one (1) vote at General Meeting of the LTA
- (b) The right of free membership of the LTA for life, subject to the condition outlined by these by-laws.
- (c) Invitation to attend the LTA Presentation Function, annually, as a guest of the LTA.
- (d) A plaque marking the achievement is to be presented to the life member.

25.8 Life Membership is absolutely forfeited upon any failure to observe such by-laws and will be forfeited upon the passing of Special Resolution of removal from Life Membership for other reasons.

25.9 A Life Member shall retain the right of resignation from the LTA by forwarding written advice to the Secretary.

26. ALTERATION TO BY-LAWS

26.1 No alteration or addition to, or recession of these by-laws shall be made except at an Annual General Meeting of the LTA, or as prescribed by the Constitution of the LTA.

27. REFEREE PAYMENTS AND GUIDELINES

Remuneration

27.1 The following payment schedule is to be applied to referee remuneration. The idea behind the stepped approach is to encourage and reward the development of referees.

Refereeing

<i>TFA Badge</i>	<i>Qualification</i>	<i>Payment</i>
Level 0	Untrained	\$15.00 per match
Level 1	Local Accredited	\$20.00 per match
Level 2	Local Accredited	\$25.00 per match
Level 3	State Accredited	\$30.00 per match
Level 4	National Accreditation	\$35.00 per match
Level 5/6	National Accreditation	\$40.00 per match

Assessing and coaching

LAUNCESTON TOUCH ASSOCIATION BY-LAWS

Level 1	National Accreditation	\$12.00 per match
Level 2/3	National Accreditation	\$16.00 per match
Level 4	National Accreditation	\$18.00 per match

This payment policy is based on 2 Referee assessments being done on two referees in one game.

- 27.2 The basis of this pricing structure is based on 2 or more Referees officiating in a match endorsed and appointed by the LTA Referees Director or delegate and is payable to each Referee.
- (a) If a referee should perform duties for a match alone, they will be entitled to receive a bonus of a further 50% of their match fee.

Penalties

- 27.3 A referee may be deducted one match payment should any of the following occur:
- (a) The referee fails to attend any match, for which they have been appointed no less than one (1) week earlier through normal LTA appointment procedure.
- (b) A referee fails to give 24 hours' notice they are unavailable to referee any match, for which they have been appointed no less than one (1) week earlier through the normal LTA appointment procedure.
- (c) If a referee does not turn up to referee at their appointed time, they may be fined half of their referee fee.

Continual breaches of the Referees Attire/Uniform clause will see referees forfeit payments.

- 27.4 A referee may be deducted payment for any match that they have officiated if any of the following should occur.
- (a) The referee did not wear a complete and official referee's uniform as instructed by the LTA. (As per 27.5)
- (b) The referee was late for the commencement of the game.

Attire/Uniform

- 27.5 The referee's attire is to reflect the professionalism and standards of the LTA. Referees must be uniformed in TFA/LTA sanctioned apparel. The minimum requirement for games is shirts and shorts/skirts (this only applies if the referee is NOT playing a rostered match on the night). If the referee is not playing on an appointed night then

LAUNCESTON TOUCH ASSOCIATION BY-LAWS

they will be required to wear shorts/skirt, shirt and socks (socks are preferred but optional). Non-compliance with this policy may result in referees being removed from games or if continual breaches occur then payments may be deducted or reduced.

Appointments

- 27.6 Referees will be appointed to games based on accreditation level and proficiency. Referees must adhere to their appointed game times, referees will be advised by the LTA, or by one of its representatives of these times. If they do not turn up to referee at their appointed time, then they will be fined half of their available fee.
- 27.7 Continual breaches of the Referees Attire policy will see referees forfeit payments.
- 27.8 Any problems with referee appointments should be directed in writing to the LTA Referees Director.
- 27.9 All teams must nominate one (1) referee to officiate on their behalf on the night that their team plays. The nominated referee does not need to come from within the team. They may be from within a club, another team, or be appointed from a pool of referees by the LTA Manager/Director of Referees. Should this referee stop refereeing, apart from injury, or be unavailable to referee on the required night, then a replacement referee must be provided.
- (a) Failure to have nominated a referee prior to the commencement of the season will result in the team forfeiting games until a referee is nominated.
- (b) Failure to replace a nominated referee in accordance with above, will result in the team forfeiting games until a replacement referee is nominated.
- 27.10 Referees may nominate to the referee pool, to be made available to teams that cannot nominate a referee. Pool referees must be available to referee on the night that the team they are nominated for plays.
- 27.11 Referees may be the nominated referee for more than 1 team but MUST be available to referee on ALL nights that their nominated teams play.
- 27.12 Referees may also make themselves available for additional games, above and beyond their nominated teams.

28. LTA REPRESENTATIVE SELECTION POLICY

- 28.1 The LTA Representative Selection policies and procedures are as stated in the LTA's Selection Policy guidelines.

29. POLICIES

LAUNCESTON TOUCH ASSOCIATION BY-LAWS

- 29.1 The LTA adopts all TFA policies as amended or introduced from time to time. These can be found on the TFA website.

30. POOL RULES

The LTA offers players, teams and clubs the opportunity to use the Pool System. The purpose of the Pool System is to allow for the future development of players and provide them opportunities to play a second game within any one round at a higher level.

- 30.1 Teams/clubs requesting pool players, and players requesting to use the Pool System, must apply to the LTA Technical Director and Committee.
- 30.2 A player may pool up one division only: Division 3 to Division 2, Division 2 to Division 1
- 30.2.1 Players who are participating in teams below Division 3, may still apply, and may be granted permission to pool by the LTA Technical Director and Committee
- 30.3 A player who has previously been registered within Division 1 or 2 of the LTA or other Association, CANNOT use the Pool System for these divisions, respectively.
- 30.4 Pooling may take place for one year only, for each of the divisions, unless 18 or under.
- 30.5 Once a player has pooled for 1 year, they must decide to either stay up, or drop back. They cannot use the pool system within these divisions again, unless 18 or under.
- 30.6 A MAXIMUM of 3 players may pool INTO any one team, from division 3 to 2, and a MAXIMUM of 4 players may pool INTO any one team, from division 2 to 1 .
- 30.7 Teams must have a minimum of (X) 'registered players' before requesting pool players. This is at the discretion of the committee and will be decided upon prior to team nominations being called for.
- 30.8 Pool System players must play the minimum number of games provided by clause 19.1 of these by-laws to be eligible for finals in the Division to which they are pooling
- 30.9 If a club does not have a 'higher division team', a player may be 'loaned' to another club by using the pool system.